

COUNCIL AGENDA

Meeting can be viewed live at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session on January 27, 2021 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Fire Chief – Colin Shewell, Director of Operations – Greg Storms, Treasurer – Kristen McGill, Planner – Stephanie Poirier, Deputy Clerk – Kendra Kettler

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

Today's meeting is being held as a virtual meeting due to the declared emergency. In order to keep everyone safe, we are taking this measure to help stop the spread of COVID-19.

Although this is a virtual meeting, we will attempt to record, stream live and publish in accordance with council's Electronic Recording of Meetings Policy.

Due to the pandemic and the requirement for social distancing, to keep you safe, we are not able to allow public to attend this meeting. Normally by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex YouTube channel & website.

Thank you.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [02 C CONFLICT OF INTEREST REPORTING FORM Councillor](#)
- **Deputy Mayor** [02 DM CONFLICT OF INTEREST REPORTING FORM Deputy Mayor](#)
- **Mayor** [02 M CONFLICT OF INTEREST REPORTING FORM Mayor](#)

3. ADDITIONS TO THE AGENDA

#2021-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated January 27, 2021 be accepted as presented.

4. DELEGATIONS AND PRESENTATIONS

None.

5. CONSENT AGENDA

a. SWM Vouchers

[05 a SWM Vouchers](#)

b. SWM December 2020 Building Report

[05 b 2020 December Building Report](#)

c. SCRCA Meeting Highlights

[05 c SCRCA 2020 November Meeting Highlights](#)

d. SCRCA January 2021 Update

[05 d SCRCA Update - January 2021](#)

e. Strathroy-Caradoc Notice of Study Commencement

[05 e Strathroy-Caradoc Notice of Study Commencement](#)

f. Strathroy-Caradoc Official Plan Amendment

[05 f Strathroy-Caradoc OPA 11 Notice of Adoption](#)

g. Second Declaration of Emergency (O.Reg.50/20) and Board Updates

[05 g ARB Memo to Stakeholders - 2nd Emergency Order](#)

h. MLHU & LHSC Supply Constraints

[05 h LHSCMLHU SupplyConstraints](#)

i. Operation of Off-Road Vehicles

[05 i MTO Off-Road Vehicle Letter & Guidance Doc](#)

j. Municipality of West Grey Resolution – Schedule 8 of Bill 229

[05 j Municipality West Grey Schedule 8 of the Provincial Budget Bill 229](#)

k. Municipality of Charlton and Dack Resolution – Municipal Insurance

[05 k Municipality of Charlton and Dack Insurance Rates](#)

l. Township of Southwest Oxford Resolution – Automatic Speed Enforcement

[05 l Southwest Oxford Speed Radar](#)

m. Township of Larder Lake Resolution Support – Municipal Insurance

[05 m Larder Lake Support for Charlton Dack Insurance](#)

n. Ontario Conservation Authority Working Group

[05 n Conservation Authorities Working Group](#)

o. Southwest Middlesex January 13, 2021 Meeting Minutes

[2021 01 13 DRAFT Special Budget Meeting Minutes](#)

[2021 01 13 DRAFT Court of Revision Minutes](#)

[2021 01 13 DRAFT Council Meeting Minutes](#)

#2021-

Moved by _____

Seconded by _____

THAT the Council for the Municipality of Southwest Middlesex receives Consent Agenda items 5a through 5o as information, including the approval of the January 13, 2021 budget, Court of Revision and regular meeting minutes.

6. COMMITTEE OF ADJUSTMENT

- B-1/2021, 145 Kennedy Street – Mott → **application withdrawn by applicant**
- B-2/2021, 161 Ewen Ave – Quadco Services for the Handicapped

#2021-

Moved by _____

Seconded by _____

THAT Southwest Middlesex moved into Committee of Adjustment to consider planning applications B-2/2021 at _____ p.m.

7. PUBLIC MEETINGS

UNDER THE PLANNING ACT

Members of the public wishing to comment on an application are encouraged to provide written submissions to the Clerk by e-mail jbellchamber-glazier@southwestmiddlesex.ca or by mail 153 McKellar Street, Glencoe ON N0L 1M0 by noon on Tuesday January 26, 2021 before the meeting in order to provide comment/oral submissions as a Delegate during the Oral Submissions of Delegates (Part D) part of the meeting.

Written submissions must include your full name, address, and an email or telephone number at which you can be reached. Written submissions must also indicate if you wish to make oral submissions at the meeting.

The Clerk will contact all persons who indicate in their written submissions that they intend make oral submissions at the meeting to provide electronic access instructions. Members of the public who do not provide written submissions to the Clerk in advance of the meeting and decide to provide comment/oral submissions while the meeting is ongoing will need to confirm their interest in doing so during the Comments Recess (Part F) of the Meeting and make their comment/oral submission during the Oral Submission of Other Participants (Part G) part of the meeting.

7.1 P-1/2021, 21941 Hagerty Road – Brett Sharpe

Chair Mayhew calls the Public Meeting for P-1/2021, 21941 Hagerty Road (Sharpe) to order at _____ p.m.

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a Zoning Amendment application by Brett Sharpe and for Southwest Middlesex Council to consider the proposal.

The purpose and effect of the zoning by-law amendment is to rezone the subject lands from the Core Commercial (C1) Zone to the Restricted Commercial Site Specific (C2-8) Zone, in order to permit the construction of a 115.9 m² (1,250 sq ft) two-storey single detached dwelling, with a front yard setback of 6 m whereas the minimum front yard setback is 7.5 m and an exterior side yard setback of 6 m whereas the minimum exterior side yard setback is 7.5 m.

The Order of Procedure for this meeting will be:

- a) The Planner will present the staff report and recommendation and will provide any comments received from circulated agencies and the public.
- b) The applicant will be allowed the opportunity to speak to the application.
- c) Member Remarks.
- d) Oral Submission of Delegates.

- e) Written Submissions.
- f) Comments Recess.
- g) Oral Submissions of Other Participants.
- h) Applicant Final Remarks
- i) Council Decision

Chair Mayhew now declares the Public Meeting for P-1/2021 (Sharpe) closed.
The chair will now consider motions regarding the application.

Zoning By-law Amendment Application P-1/2021.

[07 P1 2021 Report](#)

[07 P1 Concept plan](#)

[07 P1 21 Key Map](#)

#2021-

Moved by _____

Seconded by _____

THAT Application for Zoning By-law Amendment P1-2021, which proposes to rezone the subject lands from the 'Core Commercial (C1) Zone' to the 'Restricted Commercial Site Specific (C2-8) Zone', in order to facilitate the establishment of a single detached dwelling and recognize a deficient front yard setback and exterior side yard setback be **GRANTED**.

Reasons:

Consistency with the Provincial Policy Statement would be maintained;
Conformity with the County of Middlesex Official Plan would be maintained;
Conformity with the Municipality of Southwest Middlesex Official Plan would be maintained;
The requirements of the Municipality of Southwest Middlesex Zoning By-law would be maintained.

7.2 P-02/2021, 1034 Longwoods Road – Tracey Ward & George Lockhart

Chair Mayhew calls the Public Meeting for P-2/2021 1034 Longwoods Road, Tracy Ward and George Lockhart to order at _____ p.m.

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a Zoning Amendment application by Tracey Ward and George Lockhart and for Southwest Middlesex Council to consider the proposal.

The purpose and effect of the renewal of a temporary use zoning by-law amendment application (P2-2021) is to allow the applicants to continue to live in a travel trailer as temporary living accommodations for a period not to exceed one year while a replacement dwelling continues to be constructed on the subject land.

The Order of Procedure for this meeting will be:

- a) The Planner will present the staff report and recommendation and will provide any comments received from circulated agencies and the public.
- b) The applicant will be allowed the opportunity to speak to the application.

- c) Member Remarks.
- d) Oral Submission of Delegates.
- e) Written Submissions.
- f) Comments Recess.
- g) Oral Submissions of Other Participants.
- h) Applicant Final Remarks
- i) Council Decision

Chair Mayhew now declares the Public Meeting for P-2/2021 (Ward & Lockhart) closed.
The chair will now consider motions regarding the application.

Zoning By-law Amendment Application P-2/2021.

[07 P2 2021 Report](#)

[07 P2 21 Key Map](#)

#2021-

Moved by _____

Seconded by _____

THAT Application for Zoning By-law Amendment P-2/2021, filed by Tracy Ward and George Lockhart in order to permit the use of a travel trailer for accommodation purposes on the subject lands for a period of time not exceeding one year while a dwelling is continued to be constructed on the lands, be **APPROVED**.

8. STAFF REPORTS

- a. Fire
- b. Administration
- c. Building
- d. Finance
 - i. 2021 Cost of Living Salary Increases

[08 d Cost of Living Salary Increases](#)

#2021-

Moved by _____

Seconded by _____

THAT Council approve a 0.7% cost of living increase to the Full-Time Non-Union Salary Grid, Part-Time Non-Union Salary Grid, and Volunteer Fire Salary Grid, for 2021 effective, January 1, 2021.

- e. Operations

9. NOTICE OF MOTION

Councillor Carruthers is expected to bring forward the following:

Motion to Amend Animal By-law to Permit Up to Three Dogs in the Built Up Area

WHEREAS the current animal control by-law restricts the number of dogs permitted in built up areas to a maximum of two; and WHEREAS a limit of three dogs per household is also a common threshold for other municipalities in Ontario;

THEREFORE staff are directed to bring back a by-law that includes a maximum of three dogs per household in the built-up areas for council's consideration.

10. CORRESPONDENCE AND PETITIONS

- Action

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

Closed session not anticipated.

16. BY-LAWS

- By-law No. 2020/091 – 3rd reading

[2020091 Eichenberger 1st 2nd](#)

Being a by-law to provide drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Eichenberger Drain.

- By-law No. 2021/006 - 1st & 2nd Reading

[2021006 P1-2021 Sharpe Draft BL](#)

Being a by-law to amend Zoning By-law No. 2011/065 (21941 Hagerty Road)

- By-law No. 2021/007

[2021007 P2-2021 Ward Draft BL](#)

Being a by-law to amend Zoning By-law No. 2011/065 (Temporary Use - 1034 Longwoods Road)

[2021008 Confirming 27Jan Meeting](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (January 27, 2021)

#2021-

Moved by _____

Seconded by _____

That By-law No. 2020/091 be given third and final reading;

That By-law No. 2021/006 be given first and second readings;

And That By-law No. 2021/007 and 2021/008 be given first, second, third and final reading.

17. FUTURE MEETINGS (subject to change)

- February 10, 2021
- February 24, 2021
- March 10, 2021

18. ADJOURNMENT

The Mayor adjourned the meeting at ____p.m.